

GENERAL DYNAMICS

Bath Iron Works

General Dynamics Bath Iron Works Visitor (Facility and System Access) Privacy Notice

Effective Date: August 5, 2024

This Privacy Notice describes the types of personal information General Dynamics Bath Iron Works Corporation (“BIW”, “we”, “us”, or “our”) collects about individuals seeking to visit its facilities or gain access to BIW’s information technology systems, and how that information is used and disclosed, and your rights with respect to such information. BIW is committed to being transparent about how it collects and uses your personal information and to meeting its data protection responsibilities.

As used in this Privacy Notice, “personal information” is synonymous with “personal data” and means information that identifies, relates to, or describes, or is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular individual and includes the categories listed below in the section titled “What personal information does BIW collect?”. This Notice does not apply to information that is publicly available, or information that is de-identified or aggregated.

What personal information does BIW collect?

BIW collects a range of personal information about you. This information may include:

- Personal Identifiers and Related Information: Legal name; signature; home address; email address; telephone number; date of birth; city, state, and country of birth; and physical attributes (e.g., weight, height, hair color, and eye color).
- Sensitive Personal Information: Social Security number; driver’s license, state identification card, or passport numbers, or information from similar government-issued identifying documentation; and race and ethnicity.
- Characteristics of Protected Classifications/Special Categories of Information: Gender, sex, age, race, ethnicity, and citizenship status.
- Employment Information: Employer’s name, address, and phone number; supervisor’s name, address, and phone number; job title or position; company badge or ID number; and status as a current or former BIW employee.
- Criminal Background Information: Information about criminal convictions and civil infractions.
- Electronic Network and Device Information: Information to enable your use of BIW’s information technology systems (e.g., external IP address, BIW login ID (if applicable), unique device identifier, and computer asset number). BIW also collects electronic information associated with the use of your BIW visitor badge, including when you enter and exit BIW facilities.
- Video Recordings: video images from cameras (i.e., CCTV) located in and around BIW facilities.

Further, health-related personal information may be collected and processed by BIW to the extent BIW is required to do so in order to respond to emergencies, report injuries, manage safety, or otherwise comply with applicable law.

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How does BIW collect and store personal information?

The above-listed personal information is most often collected when you provide to us on BIW's standard forms or during an in-person or telephonic interview; or when you provide your passport, driver's license, or other identity documents to us. In addition to collecting data from you directly, BIW may also collect personal information about you from third parties, such as your employers, references supplied by you, law enforcement, or court records. Electronic network and device information is collected when you connect your device to the BIW information technology networks.

Personal information will be stored in different media (paper and digital) and in various places within BIW's facilities and systems, including BIW's procurement management, access control, and event management systems (paper and digital), and other electronic or digital systems (including email).

Why does BIW process personal information?

BIW has a legitimate interest in processing visitors' personal information in furtherance of national security and BIW's own facility and systems' security.

Pursuant to its contracts with the Navy, BIW is required to have a Plant Protection Program, which includes establishing and maintaining a personnel identification system, controlling visitor access to the facility, and controlling the receipt and removal of property from the facility; and in order to sponsor employees who have "clearances," BIW must agree to provide and maintain a system of security controls within the organization in accordance with other requirements. To fulfill its contractual obligations, BIW collects information – including personal information – from those planning to visit BIW's facilities, who do visit, or who wish to access BIW information technology networks while on-site or remotely.

Navy contracts require BIW to restrict access to vessels to U.S. citizens and certain U.S. Persons (including protected persons) only, and to have a robust access and security plan to protect Navy property and classified and sensitive information within BIW's control. Thus, BIW severely controls access to its main shipyard and heavily monitors visitors at all facilities as well. Furthermore, as a defense contractor, BIW maintains stringent cybersecurity.

Additionally, BIW collects information for other practical reasons, such as for insurance purposes, for statistical reporting purposes, to make it easier for visitors to log in the next time they come to the office, and to keep an accurate emergency evacuation list.

Who has access to personal information?

Your personal information may be shared internally for the purposes of arranging for your visit. This includes access by members of the Procurement Department, Industrial and Information Security Teams, and employees and supervisors in the business area where you will be visiting.

BIW partners with third-party service providers that may process your personal information on BIW's behalf in connection with your visit to BIW and to assist BIW with the operation of our business. For example, BIW may share your personal information with third-party software and technology providers who assist BIW with data processing and storage.

BIW may share your personal information with the United States Navy or others in the Department of Defense, Defense Counterintelligence and Security Agency, other regulators, law enforcement, BIW's parent company or other BIW affiliates, or to comply with a legal or contractual obligation.

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Unless there is an official or business purpose, or legal or contractual obligation, BIW will not share your personal information with third parties, unless you authorize BIW to do so.

How does BIW protect personal information?

BIW takes the security of your personal information seriously. BIW has internal policies and controls in place to ensure that your personal information is not lost, accidentally destroyed, misused, or disclosed, and is not accessed except by specific employees based upon their roles and in the proper performance of their duties. When BIW contracts with third parties to process data, it requires appropriate information protection safeguards. As effective as the reasonable security measures implemented by BIW may be, however, no physical or technological system is impenetrable. We cannot guarantee the security of servers, applications, or databases, nor can BIW guarantee that information you supply will not be intercepted while being transmitted to BIW over the internet.

How long does BIW keep personal information?

BIW will keep your data in an active file for (3) three years after your last visit or request to visit BIW. At the end of that period, your data will be removed from the active file. BIW will retain your personal information for the period of time necessary to fulfill BIW's business purposes and legal obligations (e.g., to create reports for regulators and law enforcement, and to defend against legal claims) and in accordance with BIW data retention policies and applicable law.

Your Rights

You may have certain rights regarding the personal information BIW holds about you, subject to local, state, or international law. These may include the rights to access, correct, delete, restrict or object to BIW's use of, or receive a portable copy in a usable electronic format of your personal information. If you are a California resident, please see the section below titled "Additional Information for California Residents."

BIW is committed to working with you to obtain a fair resolution of any complaint or concern about your privacy. If, however, you believe that BIW has not been able to assist with your complaint or concern, you may have the right to make a complaint to the data protection authority of your country of residence or regulator in your state.

What if you do not provide personal information to BIW?

In most cases, you are under no obligation to provide your personal information to BIW before or during your visit. However, if you do not provide the information, BIW will not admit you to its facilities and/or provide access to requested systems.

In such cases, you may be unable to fulfill contractual obligations, view/inspect/tour the facilities, or access BIW's systems.

Contact Information.

If you are seeking more information or have questions about how BIW handles your personal information, please contact BIW's Information Security Officer, at visprivacy@gdbiw.com.

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Additional Information for California Residents.

This section contains additional disclosures required by the California Consumer Privacy Act, effective January 1, 2020, as amended by the California Privacy Rights Act, effective January 1, 2023 (“CCPA”).

Personal Information We Collect. In the preceding 12 months, BIW may have collected the categories of personal information about California consumers set out in the section of this Privacy Notice titled “What personal information does BIW collect?”, for the business purposes described in the section titled “Why does BIW process personal information?”.

BIW processes certain categories of “sensitive personal information” for the business purposes described in the section titled “Why does BIW process personal information?”. We do not use or disclose your sensitive personal information for purposes other than those set out in Cal. Code Regs. tit. 11, § 7027(m).

Categories of Sources. We collected the above-mentioned personal information from the sources described in the section of this Privacy Notice titled “How does BIW collect and store personal information?”.

Personal Information Disclosed for Business Purposes. We may have disclosed the above-mentioned personal information to the third parties listed in the section of this Privacy Notice titled “Who has access to personal information?” for the purposes set out in that section and the section titled “Why does BIW process personal information?”.

BIW does not sell your personal information and does not share your personal information for purposes of cross-context behavioral advertising.

An Explanation of Your Rights. The CCPA provides California consumers with specific rights regarding their personal information. You have the right to request that BIW:

- Disclose to you the following information:
 - The categories of personal information we have collected about you and the categories of sources from which we collected such personal information;
 - The specific pieces of personal information we have collected about you, subject to certain exceptions;
 - The business or commercial purposes for collecting personal information about you; and
 - The categories of third parties to whom we have disclosed your personal information;
- Delete personal information we have collected from you, subject to certain exceptions; and
- Correct inaccurate personal information that we maintain about you, or supplement such personal information, subject to certain exceptions.

You have the right to be free from unlawful discrimination for exercising your rights under the CCPA.

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To make a request for the disclosures described above, or the deletion or correction of your personal information described above, please contact BIW's Information Security Officer at visprivacy@gdbiw.com using the subject line "CCPA Consumer Request" or by calling 1-800-453-0604. To ensure we can verify your identity and help us respond to your request please include in your email submission your full name, your relationship to BIW and the date and purpose of your visit, your telephone number, and your email and home addresses, and clearly state the request(s) you'd like to make.

In order to help ensure that your personal information is not disclosed to any person who does not have the right to receive it, and to help ensure your personal information is not mistakenly deleted or changed, we will attempt to verify that you are the subject of the personal information you are requesting to access, delete, or correct. We will compare the information you provide to any information we may have in our possession in order to verify your identity. We may also contact you at the email address you've provided to request additional information in relation to your request. We will use the information collected through the request process only for verification purposes and responding to your request.

We will confirm receipt of your request within 10 business days. If you do not receive confirmation within the 10-day time frame, please email us at your-privacy@gdbiw.com.

We endeavor to substantively respond to a verifiable request within 45 days of its receipt. If we require more time (up to another 45 days), we will contact you at the email address you provide.

You may also choose to authorize an agent to make the above requests or exercise your rights. If you use an agent, we will take measures to verify your agent's authorization to act on your behalf and we may require more information to ensure proper verification of both you and your agent's identity and authorization.

Please note that we may not be able to respond to your request if we cannot verify your identity, or your agent's identity and authority to make the request, and confirm the personal information relates to you.